



NorthShore Orders Link Office Specifications Document

In order to better assist your facility, please complete and return the information below to Fax: 847.982.5378

Attn: Health Information Technology
Ashlee Ayala, Account Manager

Facility Contact Information

Contact person: _____

Facility name: _____

Specialty: _____

Number of providers: _____

Main Address: _____

Phone number: _____

Fax number: _____

Email address: _____

Facility Information

1. Please list the names of your NorthShore Attending Physicians:

2. If applicable, please list the names of your Non-NorthShore Attending Physicians:

3. Number of clinical staff? _____

4. Office web browser is Internet Explorer 9.0 or greater? **Yes / No**

5. Your **static Public IP Address** (which you can obtain from your IT contact)
*If you have a range of IP Addresses, then we also need your **Subnet Mask***

For questions, please call Ashlee Ayala at (847)982-5420.