

First Transit

Trip Request Instructions

You or the person calling for you will need to:



1. **Call a transportation company to see if they can take you to your doctor's appointment.**

- You can call the transportation company you always use (or)
- If you need help finding a transportation company you can call First Transit at **1-877-725-0569**.



2. **Call First Transit at 1-877-725-0569 to get your trip approved.**

First Transit will ask:

- Your name
- May need to get your "OK" to talk with the person calling for you
- Your pick-up address and phone number
- Your Medicaid ID# (9 digit recipient identification number)
- The general reason for your doctor's visit
- The name of the office/clinic /hospital where you are going
- The name of the doctor you will be seeing
- The address and phone number where you are going
- The appointment date and time
- If there are medical or non-medical reasons why you can not use public or other transportation
- If you use a walker, wheelchair, or cane
- If you can travel by yourself

**** First Transit will give you a reference number ****



3. **Call the transportation company and give them your reference number and schedule your pick-up time.**



4. **Call the transportation company before your doctor's appointment to confirm your reservation.**